

Lads and Lassies Preschool

General Information

Admission

Each child will be three or four years old before September first. Each child must have a physical examination by a physician. The physical form is due on the first day of school. This physical examination must include a tuberculosis test, chicken pox vaccine and a lead screening.

Health

Each child will be inspected daily for colds and other illnesses. Please do not send children to school with colds or coughs, we will send them home. If your child has any type of allergy, hearing, or physical impairment, please inform us at the beginning of the school year. We do not routinely dispense medication, however, under special circumstances arrangements can be made by our staff. In case of any emergency 911 will be dialed and the parent will be notified immediately.

Tuition

Tuition is due the first of each month. A \$10.00 late fee will be added to the tuition if it is paid after the 15th of the month. There is no refund for illness or holidays. An envelope will be sent home at the end of each month, please use this for the tuition checks or cash. Checks are to be made out to Lads and Lassies Preschool Inc.

\$ 135 for 3 & 4 T-Th class

\$170 for 4 & 5 M-W-F class

Arrival and Dismissal

Morning classes are from 9:00 to 11:15. Afternoon classes are from 12:00 to 2:15. Children will be escorted into school at these times. Please do not come earlier and expect to be admitted. Please be on time dropping off and picking up. Children become quite upset if they miss the early activities or if everyone's parent has come and they are left waiting. Please follow the appropriate method of dropping off and picking up your child which will be discussed at the parent meeting or see the attached diagram. If another person is to pick up your child please explain this system to them.

VERY IMPORTANT

If anyone other than yourself or carpool is going to pick up your child, we must be notified, even if it is a relative. We realize we have their names on the registration form but this is just a double check system.

Car Pools

We do not make arrangements for car pools. This can be done by parents at the parent meeting or the first day of class

Field Trips

We try to go on three field trips with the 3 year olds and seven to eight field trips with the 4 year olds. Notes will be sent home announcing field trips. For local field trips parents transport the child to and from our destination. This especially pertains to our 3 year old class. Most field trips for the 4 year olds are taken on a school bus. Parents are always invited to go with us on field trips as chaperons. We ask that parents do not bring siblings on the field trips. When a field trip is planned and your child is ill on that day and cannot attend, please call us as we wait for all children who signed up to load the bus. Please note that Lads and Lassies Preschool has preschool insurance coverage on all field trips and at our facility.

Sharing Day

Children are not allowed to bring toys to preschool. Sharing days will be the only exception to this. Sharing days will be scheduled on our monthly calendar. Please have your child's name on any item that is brought to the school. It is not uncommon that on sharing days we may have two or three of the latest hot toy item.

Personal Information

Information about your child will not be released to anyone without a signed approval form the parents.

Discipline Policy

We believe that children come to preschool to learn to act appropriately in a school environment. Our approach to discipline is a teaching approach and not a punishment approach. When a child behaves inappropriately we take him/her aside and speak with him/her hoping the child will realize why the behavior is unacceptable./ We encourage the child to tell us what the appropriate behavior is in that situation.

We do not use the words time out. If a child is too frisky and need to be removed from the group to calm hem/her down we quietly ask the child to sit in a char facing the classroom for a few minutes we return to the child, say a few words and allow him/her to rejoin the group.

If a child is extremely disruptive and we are concerned the there may be a problem, we always notify parents to discuss what interventions we can both use to improve his/her situation. Usually our children behave very well, just normal, wonderful, vivacious children.

Nutritious Snack List

- Goldfish Crackers
- pretzels
- fruit cup
- cut up fresh fruit
- Jell-O cups
- pudding cups
- ½ banana
- yogurt cup
- fun fruits
- Go-Gurt
- baked chips
- Sun Chips
- oatmeal cookies
- graham crackers
- Teddy Grahams
- breakfast cereal
- granola bars/cereal bars
- fresh veggies with dip
- apple sauce
- raisins
- grapes cut in half
- cheese slices or string cheese

SNACKS MUST BE STORE BOUGHT.

NO PEANUTS, TREE NUTS, OR PRODUCTS MADE WITH NUTS.

NO PEANUT BUTTER.

NO COCONUT.

Please send enough snacks and napkins for the entire class plus two extra.

A special snack can be sent for birthdays such as mini muffins, mini cupcakes, cookies, ice cream cups, or push-ups.

Please do not put hard decorations such as candy or plastic rings & picks on the cupcakes. Please do not send “goody bags”.

This list has just a few ideas of the snacks you can send . Feel free to come up with your own creative ideas for nutritious snacks.

100% apple juice is served with the snack by Lads and Lassies Preschool.

Children take turns bringing a snack on their special day indicated on our monthly calendar (which is sent home to you in the tuition envelope). If you do not want your child to participate in this snack program please let us know and other arrangements can be made.

Lads and Lassies Preschool Inc.

Goals and Philosophy

Dear Parents,

We appreciate your interest in Lads and Lassies Preschool. Our program is designed to enhance each child's self esteem and your child's personal development. Our goal is to help your child improve their communication skills, emotional, social, intellectual and physical development. We are very aware of each child's individual differences in developmental growth and gear our program to meet these needs. All of the teachers in our school are parents also, which gives them a good insight into the children's needs from an experiences and a loving point of view. Our teachers update their early childhood education by going to conferences and classes which includes new teaching techniques for the young child and for children with special needs. We believe in hands on, learning by doing approach to academics. We try to make our program exciting and strive to stimulate children's imagination and thinking skills. It is our hope that your child will leave our school prepared for kindergarten with a love and excitement for learning. If you have any questions please do not hesitate to call us at 630-969-8310.

Sincerely,

Kathy Rampson and Jan Bielaga
Co-Owners
Lads and Lassies Preschool